



## FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

### Terms of Reference for Consultant ■/PSA □

Minimum number of years of relevant experience required: 1yr ☐ 3yrs ☐ 5yrs ☒ 12+yrs ☐

<b>Job Title:</b>	National Consultant on Disaster Risk Reduction and Management in Agriculture		
<b>Division/Department:</b>	REUTD		
<b>Programme/Project Number:</b>	TCP/RER/3504 "Enhancement of Disaster Risk Reduction and Management (DRRM) capacities and mainstreaming Climate Change Adaptation (CCA) practices into the Agricultural Sector in the Western Balkans"		
<b>Location:</b>	Home based with occasional national/regional travel when and as required		
<b>Expected Start Date of Assignment:</b>	10 March 2016	<b>Duration:</b>	65 days on when-actually-employed basis

#### GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Under the managerial and administrative supervision of the FAO Regional Representative for Europe and Central Asia (REU), technical supervision of the Climate Change and Energy Coordinator (REUT), and operational supervision of the Field Programme Officer (REU), and in close cooperation with other FAO staff and government counterparts, both at central and local levels, the National Consultants on Disaster Risk Reduction and Management (DRRM) in Agriculture will work in close collaboration with the International DRRM consultant, project coordinator and the project team. Specifically, the incumbents will:

- Support the International Project Coordinator in validation of project work plan and successful implementation of project activities;
- Support the preparation of country-specific profiles with:
  - i. Review of existing national tools for damage and loss, post-disaster needs assessments in agricultural sector;
  - ii. Identified capacity-development needs in agricultural damage and loss assessments;
- Support organization of capacity building activities and trainings on damage and loss assessment and post disaster needs assessment methodologies in agriculture;
- Conduct a Disaster Risk Management System Analysis and Capacity-Building Needs Assessment, for mainstreaming DRRM/CCA in the agricultural sector, based on FAO- and partner-developed methodologies;
- Review the existing DRRM/CCA agricultural sector national policies and plans and identify/draft measures for priority attention, with specific focus on:
  - i. Risk profiles of the countries (capacities on GIS mapping, mitigation measures in agriculture, examples of good practices of EU Directive(s) implementation from other EU member states),
  - ii. Existing Early Warning System capacities and information-sharing linkages among various national stakeholders,
- Support the assessment, prioritization and mainstreaming of improved, gender-sensitive DRRM/CCA measures and good practices into national plans (for crop/livestock/forestry/fisheries);
- Support the inclusion of national technical and legal/administrative experts from the relevant institutions responsible for DRRM (if possible - DRRM focal points) in regional and EU initiatives and experience exchange platforms;
- Support the capacity development activities for various stakeholders through organization of technical trainings on national and regional level and provision of technical inputs when/as required;
- Support the identification of participants for workshops to be conducted under the project;
- Ensure regular effective liaison and arrange meetings with local and national authorities, institutions,

- beneficiaries, stakeholders and other institutions;
- Prepare and submit quarterly reports and mission reports after each mission;
- Contribute to the preparation of the draft terminal report as a basis for the draft terminal statement;
- Based on the identified needs at country and regional levels, support the formulation of project proposals
- perform other related duties as required.

## KEY PERFORMANCE INDICATORS

### Expected Outputs:

- Risk Management System Analysis and Capacity-Building Needs Assessment with review of the existing DRRM/CCA agricultural sector national policies, plans and measures;
- Review of national tools for damage and loss and post-disaster needs assessments in the agricultural sector;
- Regular progress reports prepared and submitted for final clearance by the set deadlines;
- Mission reports after each mission.

## REQUIRED COMPETENCIES

### Academic Qualifications

- University degree in livestock, agronomy, economics or related field, or equivalent education; Experience in DRRM/CCA in agriculture sector on national and local level

### General requirements

- Full competency and fluency in English;
- Strong ability to work under pressure and against tight deadlines and availability to work overtime when required;
- Strong drafting and interpersonal skills, honesty, orientation on achievements;
- 5 years of relevant experience at the national or international level.

### Candidates will be assessed against the following:

- Relevance and extent of experience in DRRM/CCA
- Relevance and extent of technical capacity and experience required for delivery of the project outputs.

## HOW TO APPLY

- **FOR THIS CONSULTANCY POSITION, PLEASE SUBMIT YOUR APPLICATION in PDF format by email to:**  
**[REU-Vacancies@fao.org](mailto:REU-Vacancies@fao.org) with the following in the subject line VA TCP/RER/3504/2016/002 and your last name.**
- A duly completed Personal Profile Form (PPF) generated from FAO's iRecruitment portal as a PDF-file is to be submitted by email together with a cover letter. **Please note that attached resumes or CV's in place of the PPF will not be accepted.**
- In order to prepare a Personal Profile Form, you must first register on the FAO iRecruitment site by clicking on the following link to register: <http://www.fao.org/employment/irecruitment-access/en/>  
In order for your application to be properly evaluated, please ensure that all sections of the on-line profile are completed.
- **Deadline for submission of your application: by 5 March 2016**
- Applications received after the closing date will not be given consideration.
- **Only short listed candidates will be contacted.**